

# THE DEACON MANUAL

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## APPENDIX H

### LETTER OF GOOD STANDING FOR THE CELEBRATION OF SACRAMENTS OUTSIDE THE ARCHDIOCESE OF SANTA FE

*(This letter should be requested at least one month prior to the Sacraments)*

*The letter will be in the following format:*

(Date Requested)

Deacon Andres Carrillo  
Director of the Office of Deacons  
4000 St. Joseph Pl., NW  
Albuquerque, NM 87120

Dear Deacon,

I am requesting a Letter of Good Standing for the celebration of sacraments outside the Archdiocese. I have been asked to celebrate the Sacrament of \_\_\_\_\_ (identify the Sacrament) for \_\_\_\_\_ (the names of the person(s) who will be receiving the Sacrament); on \_\_\_\_\_ (the date the Sacrament will be celebrated); at \_\_\_\_\_ (the name and full address of the church where the Sacrament will be celebrated); and the Pastor of that church who has given his permission is \_\_\_\_\_ (name).

Sincerely,

(Your signature)

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#### Note

*A letter will be sent to the Pastor where the Sacrament will be celebrated as well as a copy of your letter to your Pastor.*